

Dear students!

We kindly ask you to follow the instructions below and carefully monitor the expiration dates of your migration documents.

If you have any questions related to your migration documents please contact us via email:

ovpimu@bk.ru

PRIMARY REGISTRATION

1. Bring a set of documents to Visa Support and Migration Registration Department during office hours:

- passport and visa (if any)
- migration card
- Mutual responsibility agreement with the campus administration

2. Receive ready registration at office hours in Visa Support and Migration Registration Department on the day appointed by the staff members.

We remind you that you must submit documents for primary registration within **five** working days from the date of arrival.

Otherwise, you will be fined from 5,000 to 7,000 rubles.

Primary registration is issued till 90 days from the date of entry.

VISA RENEWAL

1. To extend a visa, a foreign citizen, as a rule, no later than **2 months** before the expiration date of the existing visa, applies to the Department of visa support and migration registration for consultations and formation of the necessary package of documents.
2. Pay the state fee and take a photo (size 3x4, 1 piece).
3. Bring a set of documents to Department of visa support and migration registration during office hours:
 - passport and its copy
 - migration card and its color copy (both sides)
 - copy of the training contract or the direction of the Ministry of Education and Science of Russia for training
 - the tear-off part of the notice of arrival (issued when registering for migration)
 - 3x4 photo
 - state duty payment receipt

REGISTRATION RENEWAL

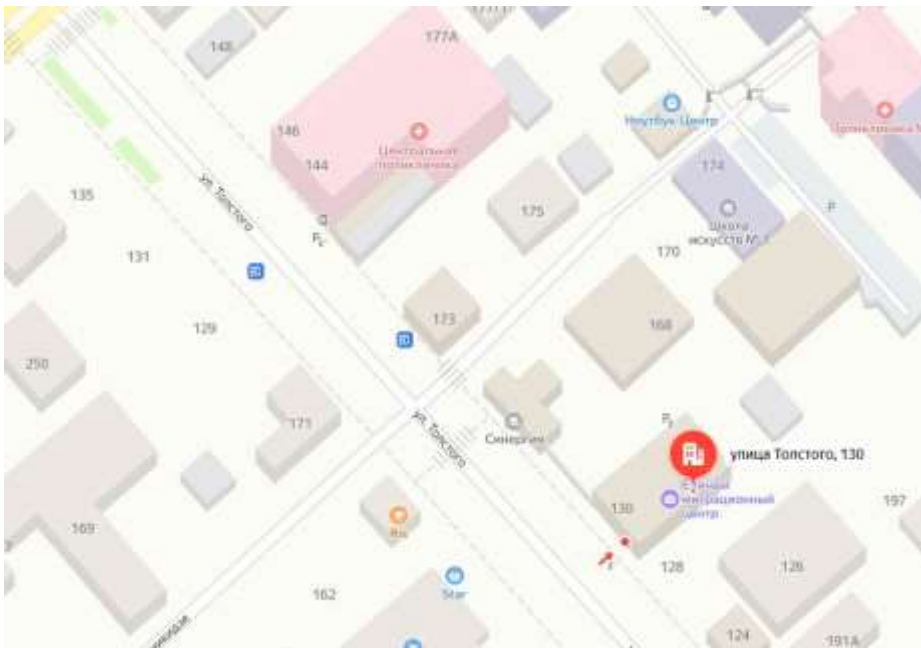
1. Bring the following documents to the Visa Support and Migration Registration Department during the reception hours:
 - copies of passport and visa (if available)
 - color copy and original copy of the migration card (both sides)
 - valid registration (both parties)
 - Mutual responsibility agreement with the campus administration.

2. Receive the ready registration at the dormitory commandant or during office hours at the Visa Support and Migration Registration Department on the day assigned by the staff.

Medical examination and dactyloscopy

All foreign citizens who entered Russia after 29.12.2021 must undergo medical examination and dactyloscopy within 90 days after arrival.

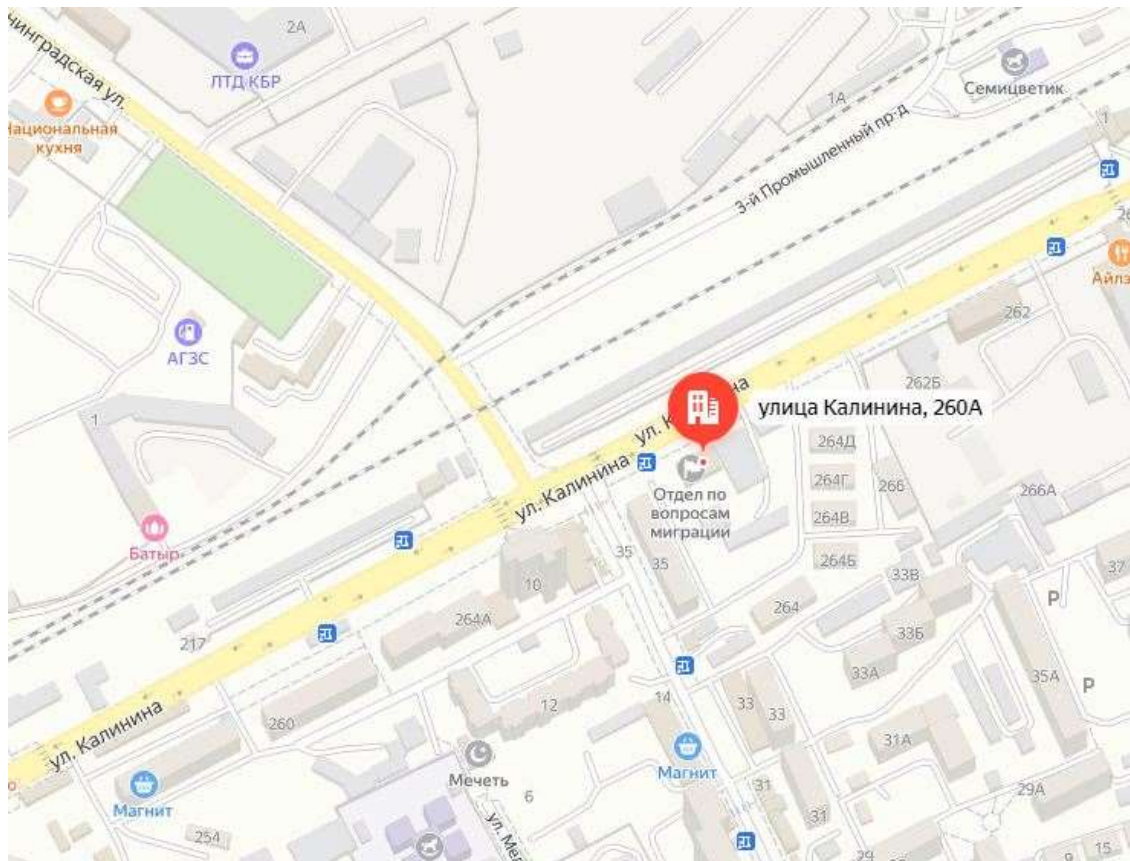
Medical examination is available at the "United Migration Center" LLC at 130 Tolstoy St. (tel.+7 928 717-9797).



To pass the medical examination, originals and copies of the following documents are required:

- passport with notarized translation
- registration
- migration card
- visa

Dactyloscopy is a free one-time procedure. You can undergo it at the Immigration Control Department of the Migration Department of the Ministry of Internal Affairs of Russia in the KBR at 260A Kalinina St. (tel 8 8662 930069).



It will be possible to undergo dactyloscopy by providing the results of a medical examination.

To undergo dactyloscopy you need the following documents:

- passport with notarized translation
- registration
- migration card
- extended student card
- certificates obtained after medical examination

You can also contact the department of visa support and migration registration of KBGU: main building, 3rd floor, office 352.

Where to find us

Higher School of International Education,
Department of visa support and migration registration

ul. Chernyshevskogo, 173, main building, 3rd floor, office 352.

